



Social Worker Coordinator

Reports To: Program Manager of Social & Emotional Wellness

Primary Function: To identify needs of Club youth and implement appropriate individual, group and program strategies and intervention.

Key Roles & Responsibilities:

- Provide individual counseling and/or mentoring for identified youth at assigned Club site(s) using the Solution Focused Brief Treatment model and practices
- Facilitate small groups with curriculum focused on development of social and emotional learning skills
- Collaborate with Club staff and other community agencies to advocate for and connect youth and their families to resources
- Assist in needs assessment of programs, proposal writing and program evaluations
- Assist with or lead staff trainings
- Attend and contribute to agency board meetings, agency staff/committee meetings, and interagency community meetings as needed
- Other duties as assigned or as interest is expressed (position can be flexible and may be open to specific tasks that students wish to accomplish)

Skills/Knowledge Required:

- Bachelor's degree from an accredited college or university
- Enthusiasm to work with youth & their families; knowledge of youth development strategies preferred
- Demonstrated ability in working as part of a team
- Strong communication skills, both verbal and written
- Strong leadership, organizational, and interpersonal skills
- Ability to multi-task and work independently on projects
- Strong ability to critically analyze needs of client population and determine appropriate & innovative interventions to meet needs
- Knowledge and practice of the Social Work Code of Ethics and Values

Signature/ Social Worker

Date

Signature/Chief Executive Officer

Date