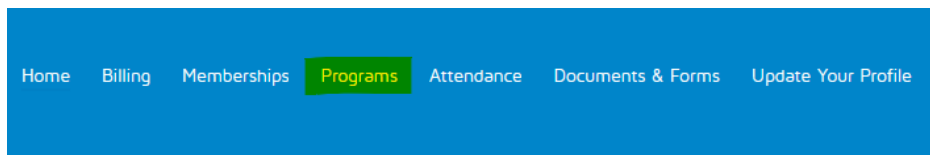


## Parent Instructions- How to Register for a Sports Program

**Step 1:** Login to your existing parent portal account or create a new account. The direct link is <https://mch-lanier.my.site.com/portal/s/login/> or you can go to our website <https://www.boysgirlsclubs.com/> and select the 'Parent Portal' option in the upper right corner.

**Step 2:** Select the 'Programs' tab.



**Step 3:** Set the current location to 'All Locations'. Select the 'School Year Sports' category and then 'Soccer' program. The options for Spring Soccer 2024 will show up to the right.

Current Location: Showing Data for All Locations (Change)

Keyword or Code

SEARCH

BROWSE 1 FILTER

CATEGORIES

- School Year Sports

PROGRAMS

- Soccer

RESET

**INSTRUCTIONS ABOUT THE CATEGORY SCHOOL YEAR SPORTS**

Sports programs are not offered at all locations. To make sure that you see all the options for a sport, change your "current location" to show all sites.

Above and to the left, you will see your Current Location. Click (Change).

Back Register

Current Location: Tim Lee Club (Change)

This will open the map with the list of Club Locations. Select the first option "All Clubs" and then click "Save Club"

PROGRAM	COURSE	COURSE SESSION	START DATE	SESSION PRICE	OPTION PRICES	OPTIONS
Soccer	Spring Soccer	Soccer 2024	Apr 01 '24	-	\$50.00 - \$60.00	OPTIONS ↓

**Step 4:** Select the blue 'Options' tab and then select 'Enroll' under the appropriate age/gender option.

PROGRAM	COURSE	COURSE SESSION	START DATE	SESSION PRICE	OPTION PRICES	
Soccer	Spring Soccer	Soccer 2024	Apr 01 '24	-	\$50.00 - \$60.00	<b>OPTIONS</b> ↑

**You can enroll in up to 1 options for Spring Soccer - Soccer 2024**

<b>SPRING SOCCER AGES 6-8</b> Apr 01 '24 - May 31 '24 Ages 6 to 8 Location: Joseph F. Walters Club PRICE \$50.00 - \$60.00 <b>ENROLL</b>	<b>SPRING SOCCER AGES 9-11</b> Apr 01 '24 - May 31 '24 Ages 9 to 11 Location: Joseph F. Walters Club PRICE \$50.00 - \$60.00 <b>ENROLL</b>	<b>SPRING SOCCER BOYS AGES 12-14</b> Apr 01 '24 - May 31 '24 Ages 12 to 14 Location: Joseph F. Walters Club PRICE \$50.00 - \$60.00 <b>ENROLL</b>
<b>SPRING SOCCER GIRLS AGES 12-14</b> Apr 01 '24 - May 31 '24 Ages 12 to 14 Location: Joseph F. Walters Club		

**Step 5:** Select the name of the member you would like to enroll or select 'Add Household Member' to add someone new. Continue to answer all required questions and advance through the registration process as prompted until you reach the final payment screen. Here you can submit your payment using a credit or debit card and then your registration will be complete.